

Step by Step Instructions for Applicants –Ranking Process

This instruction document will assist you in completing the ranking process on our system. Please follow the steps below and contact us if you need assistance in completing the ranking process.

RANK PROCESS

In order to rank programs you must first mark programs where you have completed interviews. From your login click on **Adult Hip & Knee/Tumor** as shown below.

You are logged into

My Specialty

Ray Smith
ID No: 11264

Applications

Specialty	Program Type	Year	Status
Adult Hip & Knee/Tumor	Fellowship	2009-10	Published

USMLE Scores Edit

USMLE #	Date	Score 1	Score 2
51408029	6/3/2004	238	98
Step 1 (Clinical Knowledge)	11/17/2005	244	99
Step 2 (Clinical Skills)	Passed		
Step 3	2/22/2007	223	92

Academic Information Edit

Medical School Attended: VA U Virginia
 Graduation Year: 2006
 Number of Years Completed: 3
 Current Residency Position: Wake Forest University Baptist Medical Center
 Year of Residency Completion: 2009
 Type of Residency Completed:
 AOA Status

Once you click on the specialty above you will see the screen below. Next click on **“Track Interviews”** under **“What’s Next?”** from the right side of the screen as shown below.

Match Profile - Adult Hip & Knee/Tumor Fellowship (2009-10)

Adult Hip & Knee/Tumor Fellowship (2009-10) ▾

Application Status: Published

Use this page to keep track of your program applications for Adult Hip & Knee/Tumor Fellowship (2009-10)

[Check All](#) | [Clear All](#)

[Search Program Directory](#)

Apply	Program Listing	Id	Prog Year (Tier)	Rank	Interview Complete	Application Deadline	Status	Remove
<input type="checkbox"/>	UCSF	3897	2011 (1)		<input type="checkbox"/>	12/31/2009	Applied	✕
<input type="checkbox"/>	New England Baptist Hospita...	3914	2011 (1)		<input type="checkbox"/>	12/31/2009	Applied	✕
<input type="checkbox"/>	Duke University Adult Recon...	3924	2011 (1)		<input type="checkbox"/>	12/31/2009	Applied	✕
<input type="checkbox"/>	OrthoCarolina Adult Reconst...	3925	2011 (1)		<input type="checkbox"/>	12/31/2009	Applied	✕
<input type="checkbox"/>	Hospital for Special Surger...	3931	2011 (1)		<input type="checkbox"/>	11/30/2009	Applied	✕
<input type="checkbox"/>	Joint Implant Surgeons	3938	2011 (1)		<input type="checkbox"/>	12/31/2009	Applied	✕
<input type="checkbox"/>	Anderson Clinic Post-Gradua...	3953	2011 (1)		<input type="checkbox"/>	12/31/2009	Applied	✕

[Apply to Programs](#)

(If no programs listed: You have not added any programs to 'My Applications'. Please browse the [Program Directory](#) to add programs to this list.)

What's Next?

Applicant No. 11264

- [Step By Step Instructions](#)
- [Track Interviews](#)
- [Complete Program Rank List](#)
- [Withdraw from Match](#)
- [Frequently Asked Questions](#)
- [Training Video](#)

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San Francisco Matching Program

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On the Interview tracking screen, check the programs where you have completed program interviews. This screen allows you to proceed with the ranking process and can be changed at a later time if desired. Once marked, **save** the choices checked.

SF Match

Home | Timetable | FAQ | Contact

Home > Interviews

My Account

- My Profile
- Register for Match Cycle
- My Programs
- Program Directory
- Match Results
- Payment Transactions
- Make a Payment

Interviews

In order for programs to appear on this list you must first add programs to My Programs and then Apply to them. Add new programs through the [Program Directory](#).

Program Name	Specialty	Type	Interview Complete
UCSF 2009-10 (1)	Adult Hip & Knee/Tumor	Fellowship	<input type="checkbox"/>
New England Baptist Hospital - Otto E. Aufranc Fel 2009-10 (1)	Adult Hip & Knee/Tumor	Fellowship	<input type="checkbox"/>
Duke University Adult Reconstruction Fellowship 2009-10 (1)	Adult Hip & Knee/Tumor	Fellowship	<input type="checkbox"/>
OrthoCarolina Adult Reconstructive Fellowship 2009-10 (1)	Adult Hip & Knee/Tumor	Fellowship	<input type="checkbox"/>
Hospital for Special Surgery Adult Reconstruction 2009-10 (1)	Adult Hip & Knee/Tumor	Fellowship	<input type="checkbox"/>
Joint Implant Surgeons 2009-10 (1)	Adult Hip & Knee/Tumor	Fellowship	<input type="checkbox"/>
Anderson Clinic Post-Graduate Medical Education Fo 2009-10 (1)	Adult Hip & Knee/Tumor	Fellowship	<input type="checkbox"/>

Save

Once saved you will be taken to the default login page.

You are logged into

My Specialty

Ray Smith

ID No: 11264

Applications

Specialty	Program Type	Year	Status
Adult Hip & Knee/Tumor	Fellowship	2009-10	Published

USMLE Scores

Edit

USMLE #	Date	Score 1	Score 2
51408029	6/3/2004	238	98
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Academic Information

Edit

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 Graduation Year: 2006
 Number of Years Completed: 3
 Current Residency Position: Wake Forest University Baptist Medical Center
 Year of Residency Completion: 2009
 Type of Residency Completed:
 AOA Status

Step by Step Instructions for Applicants –Ranking Process

Next Click on Adult Hip & Knee/Tumor as shown above and then click on “Complete Program Rank List” as shown below

Match Profile - Adult Hip & Knee/Tumor Fellowship (2009-10)

Adult Hip & Knee/Tumor Fellowship (2009-10) ▾

Application Status: Published

Use this page to keep track of your program applications for Adult Hip & Knee/Tumor Fellowship (2009-10)

[Check All](#) | [Clear All](#)

[Search Program Directory](#)

Apply	Program Listing	Id	Prog Year (Tier)	Rank	Interview Complete	Application Deadline	Status	Remove
<input type="checkbox"/>	UCSF	3897	2011 (1)		<input type="checkbox"/>	12/31/2009	Applied	✕
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<input type="checkbox"/>	Joint Implant Surgeons	3938	2011 (1)		<input type="checkbox"/>	12/31/2009	Applied	✕
<input type="checkbox"/>	Anderson Clinic Post-Gradua...	3953	2011 (1)		<input type="checkbox"/>	12/31/2009	Applied	✕

[Apply to Programs](#)

(If no programs listed: You have not added any programs to 'My Applications'. Please browse the [Program Directory](#) to add programs to this list.)

What's Next?

Applicant No. 11264

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- [Track Interviews](#)
- [Complete Program Rank List](#)
- [Withdraw from Match](#)
- [Frequently Asked Questions](#)
- [Training Video](#)



Below you will see the programs that you have marked as Interview Complete. You need to move the programs from the left side of the screen(see image below), to the right side in order to rank. You can click the double blue arrow to move all programs to the right side of the screen or you can move them individually using the single blue arrows pointing Right.

Program Rank List

ApplicantId (11264)

Select a program name from one of the lists below* and use the arrow buttons in the center to move the program names back and forth between lists. Use the up and down arrows on the right to put the programs in your ranking order.

Once you are satisfied with your rankings, click Save.

* Programs will appear in the 'Interviews' list once you have indicated where you have interviewed on the Interviews page.

[Print the Rank List](#)

Adult Hip & Knee/Tumor

INTERVIEWS

- UCSF 2009-10 (1)-3897
- New England Baptist Hospital - Otto E. Aufranc Fel 2
- Hospital for Special Surgery Adult Reconstruction 201
- Joint Implant Surgeons 2009-10 (1)-3938

RANKINGS

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The Matching Agreement

- I am solely responsible for the choices on my rank list and for the match outcome resulting from my choices;
- My choices on this form and the program director's choices on the program's form make the resulting match a binding commitment; however, any offer made is contingent upon satisfactory completion of the prerequisite training as generally required and special requirements if specified by a particular training program;
- I agree that my match results may be sent to other formal matching programs as notice of action under their respective rules;
- I declare that I have no obligations (e.g. military) which might prevent me from accepting a position if offered;
- I authorize SFMatch to use any information I have provided SFMatch in any study approved by SFMatch, provided that no information clearly and uniquely identifiable with me is disclosed in reports resulting from such a study.

I Agree I Dont Agree

[Submit Final](#)

Step by Step Instructions for Applicants –Ranking Process

As shown below, the programs are now on the Right side of the screen and are ready for you to rank. You can move any program up or down the rank list by first selecting it, then moving it up or down using the vertical Blue arrows as shown below.

Program Rank List

ApplicantId (11264)

Select a program name from one of the lists below* and use the arrow buttons in the center to move the program names back and forth between lists. Use the up and down arrows on the right to put the programs in your ranking order.

Once you are satisfied with your rankings, click Save.

* Programs will appear in the 'Interviews' list once you have indicated where you have interviewed on the Interviews page.

[Print the Rank List](#)

Adult Hip & Knee/Tumor

INTERVIEWS

RANKINGS

1. UCSF 2009-10 (1)-3897
2. New England Baptist Hospital - Otto E. Aufranc Fel 20
3. Hospital for Special Surgery Adult Reconstruction 200
4. Joint Implant Surgeons 2009-10 (1)-3938

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- I agree that my match results may be sent to other formal matching programs as notice of action under their respective rules;
- I declare that I have no obligations (e.g. military) which might prevent me from accepting a position if offered;
- I authorize SFMatch to use any information I have provided SFMatch in any study approved by SFMatch, provided that no information clearly and uniquely identifiable with me is disclosed in reports resulting from such a study.

I Agree I Dont Agree

Once you are ready to submit the final rank list you must click to agree to the matching rules, and you will then be able to submit your rank list. At this time there is no way to save a tentative list but you can print the list at anytime using the “Print the Rank List” hyperlink at the top of the rank form.

Once submitted your rank list cannot be changed unless you contact the match office with a request by email to clear your rank list. Please allow up to 48 hours to process this request. Your rank list once submitted can be viewed at anytime on your login program listing under Rank.

On match day you will see the word “Match Results” on the left side of the main login screen and can access your results.

END